



**Bhartiya Vidya Bhavan's Shri Ishvarlal L.P. Arts - Sc. &
J. Shah Comm. College - Dakor, Dist. Khaira, Gujarat-388 225
(NAAC REACREDITED - B Grade)**

Managed by Bhartiya Vidyabhavan, Dakor Kendra Dakor - 388 225, Ta. Thasra, Dist. Kheda, (Gujarat)
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Principal

No.: **NAAC/03/2017-18**

Date : **22/06/2017**

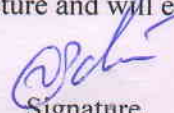
Notification

In order to systematically fulfill the goals and quality enhancement and sustenance of the academic progress of the institution, an Internal Quality Assurance Cell (IQAC) with following members is hereby constituted for the academic Year 2017-18.

1. Chairperson : Dr. V.G. Patel (In-charge Principal)
2. Convener : Prof. H.S. Bhatt
3. Member : Prof. P.C. Upadhyay (Alumni)
4. Member : Dr. M. K. Nayee
5. Member : Prof. Smt. B. K. Patel
6. Member : Dr. T. R. Trivedi
7. Member : Prof. D.V. Surti
8. Member : Prof. A.K. Chaudhari
9. Member : Prof. M.I. Mansuri
10. Member : Shri M.L. Bariya (Technical Staff)
11. Member : Shri Darshan Suthat (Administrative Staff)
12. Member : Shri R.B. Vaghela (Senior Peon)
13. Member : Shri R.S. Shah (Management Representative)
14. Member : Miss Patel Krutika R. (Student Representative)
15. Member : Miss Pooja Dave (Student Representative)
16. Member : Shri Balani Jitendra (Student Representative)

The IQAC will have a distinct identity within the institution structure and will ensure proper record management through its secretariat.

Place:
Date:


Signature,
I/C.Principal

BHARATIYA VIDYA BHAVAN'S SHRI ISHVARLAL L.P. ARTS –SCIENCE & J. SHAH
COMMERCE COLLEGE, DAKOR.

IQAC MINUTES

YEAR 2017-18

Members present:

1. Chairperson: Dr. M. D. Patel (Head of the Institution)
2. Member: Prof. H. A. Bhatt
3. Member: Prof. P. C. Upadhyay (Member)
4. Member: Dr. M. K. Nigam
5. Member: Prof. Sant. H. A. Patel
6. Member: Dr. P. R. Desai
7. Member: Prof. J. V. Vats
8. Member: Prof. M. C. Mangar
9. Member: Mr. M. C. Bhatia (Teacher Staff)
10. Member: Mr. D. S. Bhatia (Administrative Staff)
11. Member: Mr. H. R. Vaghela (Senior Pass)
12. Member: Mr. H. S. Bhatia (Management Representative)
13. Member: Mr. P. R. Bhatia (Student Representative)
14. Member: Mr. P. R. Bhatia (Student Representative)
15. Member: Mr. P. R. Bhatia (Student Representative)
16. Member: Mr. P. R. Bhatia (Student Representative)



Minutes of the Meeting -1 of 2017-18 held on 22nd June 2017.

Venue : English Dept.

Date : 22/06/2017

Time : 02 :30 to 04 :00

Agenda of the Meeting-1

1. To welcome the members of IQAC
2. To review results of the college and the University
3. To prepare Academic Calendar
4. To induct newly admitted students
5. Remedial Coaching
6. To purchase new equipments/books etc.
7. To review DST-SERB Project
8. Discussion about GK IQ Test and NGPE exam
9. Participation in Seminars, FSPs etc.

Members present :

1. Chairperson : Dr. V.G. Patel (In-charge Principal)
2. Convener : Prof. H.S. Bhatt
3. Member : Prof. P.C. Upadhyay (Alumni)
4. Member : Dr. M. K. Nayee
5. Member : Prof. Smt. B. K. Patel
6. Member : Dr. T. R. Trivedi
7. Member : Prof. D.V. Surti
8. Member : Prof. A.K. Chaudhari
9. Member : Prof. M.I. Mansuri
10. Member : Shri M.L. Bariya (Technical Staff)
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13. Member : Shri R.S. Shah (Management Representative)
14. Member : Miss Patel Krutika R. (Student Representative)
15. Member : Miss Pooja Dave (Student Representative)
16. Member : Shri Balani Jitendra (Student Representative)



IQAC members, after exchange of ideas and thoughts made the following resolutions :

Agenda Item 1: To welcome the members of IQAC

- The IQAC coordinator welcomed all the members present.

Agenda Item 2 : To review results of the college and the University

- The committee reviewed the University Exam results of Sem 2, 4 & 6 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestion for improvement.

Agenda Item 3 : To prepare Academic Calendar

- The committee proposed to the Principal to prepare a plan of action in the form of the yearly Academic Calendar.

Agenda Item 4 : To induct newly admitted students

- The committee proposed that an induction program of the first semester students be organized at the beginning of the Semester. The Principal replied positively.

Agenda Item 5 : Remedial Coaching

- The committee was of the opinion that a remedial coaching should be started for the slow learners.

Agenda Item 6 : To purchase new equipment's/books etc.

- The committee decided to purchase various equipment's for the office staff. It was also decided to buy some books for the library.

Agenda Item 7 : To review DST-SERB Project

- Under the DST-SERB Project an installment of 5,00,000(five lakhs) was released.



Agenda Item 8 : Discussion about GK IQ Test and NGPE exam January 2018.

- The committee decided to ask the Commerce Dept. and Physics Dept. to conduct GK IQ Test and NGPE(National Graduate Physics Examination) respectively in the month of September.

Agenda Item 9 : Participation in Seminars, FDPs etc.

- The committee decided to convey the faculty member to actively participate in various seminars, symposia and FDSs to enhance their knowledge in the subject.

Members present :

1. Chairman: Dr. V. B. Desai (H.A. Desai, Principal)
2. Member: Prof. C. C. Salunke (A.H. Desai)
3. Member: Prof. M. R. Desai
4. Member: Prof. V. B. Desai
5. Member: Prof. J. B. Desai
6. Member: Prof. D. V. Desai
7. Member: Prof. A. R. Chaudhari
8. Member: Prof. M. L. Desai
9. Member: Prof. M. L. Desai (Technical Staff)
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100. Member: Prof. M. L. Desai (Technical Staff)



Minutes of the Meeting -2 of 2017-18 held on 4th January 2018.

Venue : English Dept.

Date : 04/01/2018

Time : 01 :45 to 03 :15

Agenda of the Meeting-2

1. To welcome the members of IQAC
2. To review and confirm the minutes of the last meeting
3. NSS, CWDC, NCC, UDISHA Review Report and Planning

Members present :

4. Chairperson : Dr. V.G. Patel (In-charge Principal)
5. Convener : Prof. H.S. Bhatt
6. Member : Prof. P.C. Upadhyay (Alumni)
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